

HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES MONDAY, AUGUST 16, 2021

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 7:09 PM on Monday, August 16, 2021.

Directors in Attendance: Mrs. Becker, Mrs. Perman, Mr. White, Mr. Kizak, Mrs. Hamelly, Mr. Ristvey, Dr. Hand, Mr. Ruffo, Mr. Fustos

Directors Absent: None

Also in Attendance: Dr. Bell, Mrs. Horvath, Mrs. Knauff, Mr. Shaffer, Mrs. Wanchisn, Mr. Trosch, Dr. Gill, Mrs. Brest, Dr. Hosick, Mr. Gingras, Mr. Kulbacki

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Mrs. Becker that the Board waive the reading and approve the published minutes of the June 21, 2021, Work Session and Regular meeting minutes

Roll Call: 9 – Yes None – No Unanimous

Visitors (formal request): No

Visitors (informal): No

Mr. Ristvey presented the Finance Report

Finance Reports
Attachments F-1 thru F-9

On motion by Mr. Ristvey and seconded by Mrs. Perman, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated June 30 and July 31, 2021; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - Cash & Investment Summary (F-1) (F-1A)
 - Condensed Board Summary Report (F-2) (F-2A)
- Wage Tax Report (F-3) (F-3A)
- Capital Reserve Reports
 - Balance Sheet (F-4) (F-4A)
 - Stmt. of Revenues, Expenditures and Changes in Fund Balance (F-5) (F-5A)
- Cafeteria Reports
 - Balance Sheet (F-6) (F-6A)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-7) F-7A)
 - Participation Reports (F-8)
- Student Activities (F-9)

Roll Call: 9 – Yes None – No Unanimous

Payment of Bills

Attachments F-10 thru F-13

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list for checks written June 18, 2021, to August 11, 2021, in the amount of \$2,409,993.03. (Check # 75362 thru # 75562) (F-10)
- B. General Fund Accounts Payable approval list as of August 16, 2021, in the amount of \$2,358,133.94. (Proposed Check # 75563 thru # 75641) (F-11)
- C. Capital Reserve Fund Accounts Payable list for checks written June 18, 2021, to August 11, 2021, in the amount of \$614,537.17. (Proposed Check # 2550 thru # 2551) (F-12)
- D. Capital Reserve Fund Accounts Payable approval list, as of August 16, 2021, in the amount of \$545,017.33. (Proposed Check # 2552 thru # 2556) (F-13)

Roll Call: 9 – Yes None – No Unanimous

Investments for 2021-2022

On motion by Mr. Ristvey and seconded by Mrs. Becker the Board approved the authorization to make investments for the year 2021-202 that are in the best interest of the Hermitage School District. Quotations will be sought to seek the best rates available.

Roll Call: 9 – Yes None – No Unanimous

Pay Bills for 2021-2022

On motion by Mr. Ristvey and seconded by Dr. Hand, the Board authorized the Administration to pay bills in the best interest of the School District for items such as utilities, bid items, insurance, discounted bills and other regular bills that are normally prepared on a monthly or annual basis for the year 2021-2022, and honor or fulfill any contracts necessary to fulfill the normal operation of School District business in line with the approved budget.

Roll Call: 9 – Yes None – No Unanimous

Budgetary Transfers for 20-21

On motion by Mr. Ristvey and seconded by Mr. White, the Board approved, in accordance with Section 687 of the School Laws of Pennsylvania, budget transfers as needed for year end, and by the local auditors for the 2020-2021 fiscal year. A list of these transfers will be furnished to the Board.

Roll Call: 9 – Yes None – No Unanimous

Private Tax Sales

Attachment F-14

On motion by Mr. Ristvey and seconded by Dr. Hand, the Board approved, in accordance with Pennsylvania Law, the Private Tax Sale of six properties for the amounts listed below. These properties were exposed to Upset Tax Sale in the years listed below but not sold. No property taxes have been paid on these properties since these Upset Tax Sale dates.

- 1. Map No. 10316042 - \$100.00 - Upset Tax Sale in 2017
- 2. Map No. 10316018 - \$100.00 - Upset Tax Sale in 2020
- 3. Map No. 10315131 - \$ 50.00 - Upset Tax Sale in 2015
- 4. Map No. 12330527 - \$100.00 - Upset Tax Sale in 1998
- 5. Map No. 12170025 - \$250.00 - Upset Tax Sale in 2015
- 6. Map No. 12170028 - \$100.00 - Upset Tax Sale in 1990

Roll Call: 9 – Yes None – No Unanimous

Dr. Hand presented the Building and Grounds Report

Mech Const. AES HVAC Upgrades Change Order

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the Mechanical Construction for the Artman Elementary School HVAC Upgrades Change Order deduct with Reno Bros. Inc. for the deletion of the sump well drain basin lines at the exterior of Artman Elementary School in the amount of \$14,800.00.

Roll Call: 9 – Yes None – No Unanimous

AES Roofing Installation Change Order

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved the following change order for the Artman Elementary Roofing installation with Triangle Roofing, Inc.

1. Wet Roof Insulation Replacement - Add of \$5,725.50
2. Installation and flashing of twenty (20) roof curbs and seventy-four (74) equipment rails - Add of \$61,950.00

Roll Call: 9 – Yes None – No Unanimous

Bldg Auto Syst for AES HVAC Upgrades Change Order

On motion by Dr. Hand and seconded by Mr. Ristvey, the Board approved the following change orders for the building automation system for the AES HVAC upgrades with FIT Optimized Solutions LLC. At such time the administration is satisfied all specifications have been met.

1. Control wiring from unit ventilators to condensing units - Add of \$8,067.00
2. Furnish and install averaging MAT & DAT sensors to unit ventilators - Add of \$9,007.00
3. Interlock smoke detectors on 17 RTU's - Add \$3,447.00

Roll Call: 9 – Yes None – No Unanimous

Mr. White presented the Transportation Report

Bus Drivers/Monitors/Sub Drivers Attachment T-1

On motion by Mr. White and seconded by Mrs. Becker, the Board approved the attached list of drivers, monitors, and substitute drivers for the 2021-2022 school year.

Roll Call: 9 – Yes None – No Unanimous

Private Transportation Contracts Attachment T-2

On motion by Mr. White and seconded by Dr. Hand, the Board approved the attached list of private transportation contracts for the 2021-2022 school year.

Roll Call: 9 – Yes None – No Unanimous

Bus Routes / Vehicles for 21-20 Attachment T-3 – Vehicles Attachment - Bus Routes

On motion by Mr. White and seconded by Dr. Hand, the Board approved, for the record, the transportation routes and vehicles that have been established at this time. Please understand that all complaints, correspondence, and details will be resolved and reviewed by administration as a problem arises. Also, please understand that these routes are being updated daily as enrollment increases or decreases because of the migration of students. Copies of the transportation routes are kept in the Transportation Office and Office of the Superintendent.

Roll Call: 9 – Yes None – No Unanimous

Mrs. Perman presented the Personnel Report

Personnel Adjustments & Additions On motion by Mrs. Perman and seconded by Mr. Ristvey, the Board approved the attached Attachment P-1 list of personnel changes for the 2021-2022 school year.

Roll Call: 8 – Yes 1 – Abstain (Hand)

Prof & Emer Sub Wage for 21-22

On motion by Mrs. Perman and seconded by Mr. Ristvey, the Board approved the below list of Professional and Emergency Substitute wages for the 2020-2021 school year.

Days Worked	Professional - Holds PA Teaching Certificate	Professional - Emergency Teaching Certificate
1 - 45 Days	\$100.00	\$90.00
46 - 90 Days	\$105.00	\$95.00
91 - 135 Days	\$110.00	\$100.00
136 - 180 Days	\$115.00	\$105.00

Roll Call: 9 – Yes None – No Unanimous

Mr. Fustos presented the Curriculum/Special Support Services Report

Non-Resident Employee Tuition

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board approved the enrollment of five (5) students of an employee in the Hermitage School District for the 2021-2022 school year. This is in accordance with the School Board Policy No. 202. The staff tuition rate of \$2,542.87 is 25% of the composite rate determined from the current PDE-2601 Tuition Rate Calculation available on the first day of school. Transportation shall be the responsibility of the parents.

Student Number - Grade	Student Number - Grade
604463-3	605374-1
605492-6	605493-8
605584-K	

Roll Call: 9 – Yes None – No Unanimous

Resolutions Relative to Program Placement of Studs w/Spec Needs

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board adopted the below list of documents relative to special education.

1. Non-Discrimination Policy Information (CSSSR-1)
2. Annual Public Notice of Special Education Services and Programs (CSSSR-2)
3. Resolution 2021-5, Resolutions Relative to Program Placement of Students with Special Needs (CSSSR-3)

Roll Call: 9 – Yes None – No Unanimous

Home Educ. Affidavits for 21-22

On motion by Mr. Fustos and seconded by Mrs. Becker, the Board acknowledged receipt of the Affidavits of the following individuals who will be receiving Home Education under Act 169, Section 1327 of the School Code and Hermitage School District Home School Policy 137.

The parent or guardian must hold a high school diploma or its equivalent and have broad responsibility for education of the student. In addition, to an affidavit, an outline of proposed educational objectives for the subjects required to be taught by law is to be presented to the District. There are 18 affidavits on file for students receiving Home Schooling.

Student Number / Grade	Student Number / Grade	Student Number / Grade
2021-001 / 11	2021-002 / 10	2021-003 / 1
2021-004 / 4	2021-005 / 5	2021-006 / 8
2021-007 / 10	2021-008 / 3	2021-009 / 1
2021-010 / 5	2021-011 / 7	2021-012 / 8
2021-013 / 1	2021-014 / 4	2021-015 / 5
2021-016 / 1	2021-017 / 7	2021-018 / 8

Roll Call: 9 – Yes None – No Unanimous

Non-Resident Tuition Students

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board approved the enrollment of the following tuition students in in the Hermitage School District for the 2021-2022 school year. The composite tuition rate of \$10,171.46 is based on the 2020-2021 school year and an adjustment in June, 2022 will be made to reflect the current tuition costs. Transportation is the responsibility of the parents.

Student Number – Grade – Residency	Student Number – Grade – Residency
605025 – 9 – Sharpsville	604759 – 10 Sharpsville
605371 – 6 – Sharpsville	605750 – 12 – Hermitage F1 Visa

Roll Call: 9 – Yes None – No Unanimous

Mr. Shaffer presented the Legal Report

Legal Agreements
Attachment L-1 thru L-6

On motion by Dr. Hand and seconded by Mr. Ristvey, the Board approved the attached list of agreements:

- PSBA Policy Maintenance Program Participation Agreement. (L-1)
- Beaver Valley Intermediate Unit Contract for Special Education Programs and Services. (L-2)
- Contact for “In-School” Nursing Services with Bayada Home Health Care, Inc. Pertaining to a HSD Student. (L-3)
- Day Student Education Agreement with Glade Run Lutheran Services DBA St. Stephens Lutheran Academy and St. Stephens Academy Utica. (L-4)

- Contract for the Transportation of School Pupils with Andrew Erdos, DBA Erdos Transport Services, West Middlesex, PA. (L-5)
- Agreement of Services with Mercer County Behavioral Health Commission, Inc. (L-6)

Roll Call: **9 – Yes** **None – No** **Unanimous**

Revised School Board Policies

The “revised” school board policies listed below were presented for review by the board members. Final adoption of these revised policies will be recommended for board action at the Monday, September 20, 2021, regular board meeting.

- Policy No. 146.1 - Trauma-Informed Approach (L-7)
- Policy No. 150 - Title I - Comparability of Services (L-8)
- Policy No. 218.1 - Weapons (L-9)
- Policy No. 218.2 - Terroristic Threats (L-10)
- Policy No. 236.1 - Threat Assessment (L-11)
- Policy No. 246 - School Wellness (L-12)
- Policy No. 247 - Hazing (L-13)
- Policy No. 249 - Bullying/Cyberbullying (L-14)
- Policy No. 252 - Dating Violence L-15
- Policy No. 800.1 - Electronic Signature/Records L-16
- Policy No. 805 - Emergency Preparedness and Response L-17
- Policy No. 805.2 - School Security Personnel L-18
- Policy No. 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers L-19
- Policy No. 810.3 - School Vehicle Drivers L-20
- Policy No. 816 - District Social Media L-21
- Policy No. 916 - Volunteers L-22

Mr. Fustos presented the Athletic Report

HSD Booster Clubs

On motion by Mr. Fustos and seconded by Mr. White, the Board approved for the Hickory Tennis and Artman PTO booster clubs to operate for the benefit of the Hermitage School District students during the 2021-2022 school year.

Roll Call: **9 – Yes** **None – No** **Unanimous**

HSD and Sharon School District Swimming Cooperatively

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board approved for the Hermitage School District and the Sharon School District to cooperatively participate in the sport of swimming.

Roll Call: **9 – Yes** **None – No** **Unanimous**

There being no further business, a motion was made by Mr. White and seconded by Mr. Ristvey that the meeting be adjourned at approximately 7:40 PM. There was an executive session held after the regular meeting for negotiation purposes.

Respectfully submitted,


Barbara Knauff, Board Secretary