

HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES MONDAY, SEPTEMBER 20, 2021

The Board of Directors of the Hermitage School District convened for their regular meeting in the Artman Community Room, 343 N. Hermitage Road, Hermitage, PA at 7:05 PM on Monday, September 20, 2021.

Directors in Attendance: Mrs. Becker, Mr. Kizak, Mrs. Hamelly, Mr. Ristvey, Dr. Hand, Mr. Ruffo, Mr. Fustos

Directors Absent: Mrs. Perman, Mr. White

Also in Attendance: Dr. Bell, Mrs. Horvath, Mrs. Knauff, Mr. Shaffer, Dr. Gill, Mr. Gingras, Dr. Hosick, Mr. Kulbacki, Mr. McIltrout, Mr. Schaller, Mr. Trosch, Mrs. Wanchisin

An Executive Session was held on August 30, 2021, for a personnel issue.

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Mr. Ristvey that the Board waive the reading and approve the published minutes of the August 16, 2021, Work Session and Regular meeting minutes

	Roll Call:	7 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	No			

Mr. Shaffer presented the PSBA Election Motions

PSBA VP and Trustee Election On motion by Dr. Hand and seconded by Mr. Ristvey, it was unanimously approved by a voice vote to elect the following candidates for the positions listed.

1. Vice President: Allison Mathis
2. PSBA Insurance Trust Trustee: Nathan Mains
3. PSBA Insurance Trust Trustee: William Lacoﬀ
4. PSBA Insurance Trust Trustee: Richard Frerichs

PSBA President-Elect The Board approved, by a roll call vote, to elect Ms. Sabrina Baker from the Franklin Area School District as PSBA President-Elect.

Ms. Sabrina Baker – Five (5) Votes – Fustos, Hand, Ristvey, Ruffo, Kizak
Mr. David Schaap – Two (2) Votes – Becker, Hamelly

PSBA Forum Steering Committee

The Board approved, by a roll call vote, to elect Ms. Jennifer Davidson, Ms. Bethanne Zeigler, and Ms. Jaime Lynn Zimerofsky to the PSBA Form Steering Committee.

Ms. Jennifer Davidson – Seven (7) Votes – Becker, Fustos, Hamelly, Hand, Ristvey, Ruffo, Kizak
Ms. Deana Lancenese – One (1) Vote – Fustos
Ms. Bethanne Zeigler – Seven (7) Votes – Becker, Fustos, Hamelly, Hand, Ristvey, Ruffo, Kizak
Ms. Jaime Zimerofsky – Six (6) Votes – Becker, Hamelly, Hand, Ristvey, Ruffo, Kizak

Mr. Ristvey presented the Finance Report

Finance Reports

Attachments F-1 thru F-11

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated August 31, 2021; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - Cash & Investment Summary (F-1)
 - Condensed Board Summary Report (F-2)
- Wage Tax Report (F-3)
- Real Estate and Per Capita Tax Report (F-4)
- Capital Reserve Reports
 - Balance Sheet (F-5)
 - Stmt. of Revenues, Expenditures and Changes in Fund Balance (F-6)
- Cafeteria Reports
 - Balance Sheet (F-7)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-8)
 - Participation Reports (F-9)
- Student Activities (F-10)
- Fuel Reports (F-11)

Roll Call: 7 – Yes None – No Unanimous

Payment of Bills

Attachments F-12 thru F-14

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list (Fund Accounting Payment Register) for checks written August 12, 2021, to September 15, 2021, in the amount of \$485,966.19. (Check # 75642 thru # 75813) (F-12)
- B. General Fund Accounts Payable approval list (Fund Accounting Payment Register) as of September 20, 2021, in the amount of \$604,372.93. (Proposed Check # 75814 thru # 75906) (F-13)
- C. Capital Fund Accounts Payable approval list, (Fund Accounting Payment Register) as of September 20, 2021, in the amount of \$74,329.03. (Proposed Check # 2557 thru # 2559) (F-14)

Roll Call: 7 – Yes None – No Unanimous

Real Estate/Per Capita Tax Exon

On motion by Mr. Ristvey and seconded by Dr. Hand approved the submitted requests for the following real estate/per capita tax exonerations.

- A. 2021 Per Capita Duplicate additions in the amount of \$500.00.
- B. 2021 Real Estate Duplicate exonerations in the amount of \$46,959.55.
- C. 2021 Real Estate Duplicate additions in the amount of \$32,129.25.

Roll Call: 7 – Yes None – No Unanimous

Dr. Hand presented the Building and Grounds Report

Acceptance of Gifts

On motion by Dr. Hand and seconded by Mrs. Becker, the Board acknowledged the following gifts:

- The Artman Faculty Fund donated the following books to the Artman library.
 - *I Want To Be A Firefighter* by Firefly Books in memory of James D. Howard
 - *Dear Grandma* by Susanna Leonard Hill in memory of Dorothy Burns
 - *Snow Globe Family* by Jane O'Connor in memory of Gerri Derr
 - *Only One You* by Linda Kranz in memory of Gerri Derr
- The following books were donated to the Artman Library in memory of Linda Hickman.
 - Donated by Emma Serafin
 - *How to Catch a Dinosaur*
 - *Funny Lunch*
 - *Fancy Nancy Five Minute Stories*
 - Donated by Joanna Roberts
 - *A Home for Tandy*

Roll Call: 7 – Yes None – No Unanimous

Mr. Fustos presented the Transportation Report

Bus Drivers/Monitors/Sub Drivers
Attachment T-1

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board approved the attached private transportation contracts and driver additions for the 2021-2022 school year.

Roll Call: 7 – Yes None – No Unanimous

Mrs. Becker presented the Personnel Report

Personnel Adjustments & Additions
Attachment P-1

On motion by Mrs. Becker and seconded by Mr. Ristvey, the Board approved the attached list of personnel changes for the 2021-2022 school year.

Roll Call: 7 – Yes None – No Unanimous

Mr. Shaffer presented the Legal Report

Legal Agreements
Attachment L-1 thru L-2

On motion by Mr. Ruffo and seconded by Mr. Ristvey, the Board approved the attached list of agreements:

- Agreement with Lawrence County Career and Technical Center (LCCTC) for the education of a special needs student. [\(L-1\)](#)
- Letter of Agreement for NonPublic Title I Services between MIU IV and Hermitage School District. [\(L-2\)](#)

Roll Call: **7 – Yes** **None – No** **Unanimous**

There is a gap in the legal attachment numbering between L-2 and L-7.

Adopt Revised Board Policies

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved the following reviewed School Board Policies. These policies were reviewed by the School Board since the August 16, 2021, regular board meeting.

- Policy No. 146.1 - Trauma-Informed Approach [\(L-7\)](#)
- Policy No. 150 - Title I - Comparability of Services [\(L-8\)](#)
- Policy No. 218.1 - Weapons [\(L-9\)](#)
- Policy No. 218.2 - Terroristic Threats [\(L-10\)](#)
- Policy No. 236.1 - Threat Assessment [\(L-11\)](#)
- Policy No. 246 - School Wellness [\(L-12\)](#)
- Policy No. 247 - Hazing [\(L-13\)](#)
- Policy No. 249 - Bullying/Cyberbullying [\(L-14\)](#)
- Policy No. 252 - Dating Violence [\(L-15\)](#)
- Policy No. 800.1 - Electronic Signature/Records [\(L-16\)](#)
- Policy No. 805 - Emergency Preparedness and Response [\(L-17\)](#)
- Policy No. 805.2 - School Security Personnel [\(L-18\)](#)
- Policy No. 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers [\(L-19\)](#)
- Policy No. 810.3 - School Vehicle Drivers [\(L-20\)](#)
- Policy No. 816 - District Social Media [\(L-21\)](#)
- Policy No. 916 - Volunteers [\(L-22\)](#)

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mr. Ruffo presented the Student Activities/Academics Report

Student Activity Requests
Attachment SA-1

On motion by Mr. Ruffo and seconded by Mr. Ristvey, the Board approved the attached list of student activity requests.

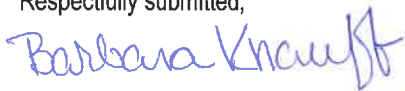
Roll Call: **7 – Yes** **None – No** **Unanimous**

The following individuals spoke at the end of the regular meeting regarding wearing masks in the school district.

Marc Gargano, Stacy Butera, Melanie Ferguson, Mary Sternthal, Angie Smith, Randy Emmorey, Karla Dunham, Brian Skibo, Carolyn Guzik, Ann Baker, Megan Kluh, Andrew Bucci

There being no further business, a motion was made by Mr. Ristvey and seconded by Mrs. Becker that the meeting be adjourned at approximately 8:04 PM.

Respectfully submitted,



Barbara Knauff, Board Secretary