

**HERMITAGE SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
TUESDAY, JANUARY 18, 2022**

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 7:15 PM on Tuesday, January 18, 2022.

Directors in Attendance: Mrs. Becker, Mr. Fustos, Mrs. Hamelly, Dr. Hand, Mrs. Perman, Mr. Ristvey, Mr. Bucci, Mr. Kizak

Directors Absent: Mr. Ruffo

Also in Attendance: Dr. Bell, Mr. Shaffer, Mrs. Horvath, Mrs. Knauff, Mrs. Brest, Mr. Gingras, Dr. Hosick, Mrs. Kulbacki, Mr. Schaller, Mr. Trosch, Mrs. Wanchisn

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Dr. Hand and seconded by Mr. Ristvey that the Board waive the reading and approve the published minutes of the December 6, 2021, Reorganization Meeting minutes.

Roll Call: 8 – Yes None – No Unanimous

Visitors (formal request):

No

Visitors (informal):

Mr. Matt McConnell spoke regarding the filing of tax appeals.

Mr. Ristvey presented the Finance Report

Finance Reports

Attachments F-1 thru F-20

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated November 30, 2021, and December 31, 2021; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - November 30, 2021
 - Cash & Investment Summary (F-1)
 - Condensed Board Summary Report (F-2)
 - December 31, 2021
 - Cash & Investment Summary (F-3)
 - Condensed Board Summary Report (F-4)
- Real Estate Tax Report
 - November 30, 2021 (F-5)
 - December 31, 2021 (F-6)
 - January 2022 (F-7)
- Wage Tax Report
 - November 30, 2021 (F-8)
 - December 31, 2021 (F-9)
- Capital Reserve Reports
 - November 30, 2021
 - Balance Sheet (F-10)

- Statement of Revenues, Expenditures and Changes in Fund Balance (F-11)
- December 31, 2021
 - Balance Sheet (F-12)
 - Statement of Revenues, Expenditures and Changes in Fund Balance (F-13)
- Cafeteria Reports
 - November 30, 2021
 - Balance Sheet (F-14)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-15)
 - December 31, 2021
 - Balance Sheet (F-16)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-17)
 - Participation Reports (F-18)
- Student Activities (F-19)
- Fuel Quotes (F-20)

Roll Call: 8 – Yes None – No Unanimous

Payment of Bills

Attachments F-21 thru F-24

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list (Fund Accounting Check Register) for checks written November 12, 2021, to January 13, 2022, in the amount of \$3,040,436.70. (Check #76436 thru #76772) (F-21)
- B. General Fund Accounts Payable approval list, (Batch Proof) as of January 18, 2022, in the amount of \$342,424.67. (Proposed Check #76773 thru #76832) (F-22)
- C. Capital Reserve Accounts Payable list (Fund Accounting Check Register) for checks written November 12, 2021, to January 13, 2022, in the amount of \$5,759.28. (Check #2564 thru Check #2565) (F-23)
- D. Capital Reserve Accounts Payable approval list, (Batch Proof) as of January 18, 2022, in the amount of \$32,581.68. (Proposed Check #2566) (F-24)

Roll Call: 8 – Yes None – No Unanimous

Real Estate/Per Capita Tax Exonerations

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board approved the following Real Estate/Per Capita Tax Exonerations.

- A. 2021 Per Capita Duplicate exonerations in the amount of \$2,010.00, \$1,160.00 and \$130.00.
- B. 2021 Real Estate Duplicate exonerations in the amount of \$76.59 and \$546.40.

Roll Call: 8 – Yes None – No Unanimous

School District Audit Report
Attachment F-25

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board accepted the Hermitage School District Audit Report covering the year July 1, 2020, through June 30, 2021. A copy of this report is on file in the Office of the Business Manager.

Roll Call: 8 – Yes None – No Unanimous

Resolution 2022-1, 22-23 Real Estate Tax Incr Not to Exceed PDE Index
Attachment F-26

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board adopted the attached Resolution 2022-1 regarding the 2022-2023 Real Estate Tax Increase not exceeding the PDE Index. The 2022-2023 index for the district is 4.4%.

Roll Call: 8 – Yes None – No Unanimous

Local Auditors
Attachment F-27

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board approved a contract with McGill, Power, Bell & Associates, LLP, Grove City, PA, as local auditors for the fiscal years 2021-22 through 2025-26, as per the attached proposal.

Roll Call: 8 – Yes None – No Unanimous

Mrs. Hamelly presented the Building & Grounds Report

Acceptance of Gifts

On motion by Mrs. Perman and seconded by Dr. Hand, the Board accepted the gifts listed below in accordance with school Board Policy No. 915.1.

- Mrs. Lori Woods donated \$35 for the purchase of books for the Artman library.
- UPMC Horizon donated \$1000 to be used as we deem appropriate.

Roll Call: 8 – Yes None – No Unanimous

Mr. Bucci presented the Transportation Report

Private Transportation Contracts
Attachment T-1

On motion by Mr. Bucci and seconded by Mr. Ristvey, the Board approved the below list of private transportation contracts and bus driver additions and deletions for the 2020-2021 school year.

Roll Call: 8 – Yes None – No Unanimous

Mrs. Perman presented the Personnel Report

Personnel Changes
Attachment P-1

On motion by Mrs. Perman and seconded by Mr. Ristvey, the Board approved the attached list of resignations, supplemental contracts, substitutes and a new hire.

Roll Call: 8 – Yes None – No Unanimous

Professional Staff - Tenure

On motion by Mrs. Perman and seconded by Mrs. Hamelly, the Board voted to make part of the official minutes the following teachers who will earn tenure as of the end of the first semester (January 25, 2022) of the 2021-2022 school year.

Ashley Goff.....Artman Elementary..... Kindergarten Teacher
Jessica Johnson.....Ionta / Delahunty.....Health and Physical Ed Teacher

Roll Call: 8 – Yes None – No Unanimous

Administration Position Transfers

On motion by Mrs. Perman and seconded by Mr. Ristvey, the Board approved to hire the following individuals for the positions listed below effective June 1, 2022.

- Nanci Hosick, Ed.D., as Director of Curriculum and Instruction
- Amy Wanchisn, as Director of Special Services, with a 4% Increase in Salary

Roll Call: 8 – Yes None – No Unanimous

Mr. Fustos presented the Curriculum/Special Support Services Report

2022-2023 School Calendar
Attachment – Option Two

On motion by Mr. Fustos and seconded by Dr. Hand, the Board adopted Option Two of the 2022-2023 school calendar which reflects a start date of August 29, 2022, and an end date of June 9, 2023.

Roll Call: **8 – Yes None – No Unanimous**

ARP ESSER Health & Safety Plan
Attachment CSSR-2

On motion by Mr. Fustos and seconded by Mr. Ristvey, the Board approved the attached amended ARP ESSER Health and Safety Plan effective January 3, 2022.

Roll Call: **8 – Yes None – No Unanimous**

Mr. Shaffer presented the Legal Report

Agreements
Attachments as Listed

On motion by Dr. Hand and seconded by Mr. Ristvey, the Board approved the below list of agreements.

- Resolution No. 2022-2 - 2022 TCC Voting Delegate Appointment Resolution (L-1)
- Rich Center for Autism Agreement (L-2)
- Children's Aid Society of Mercer County Linkage Agreement (L-7)
- Family-Based Mental Health Linkage Agreement (L-8)

Roll Call: **8 – Yes None – No Unanimous**

Settlement Recommendations
Attachment L-3

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved the attached Settlement recommendations for the following companies:

- CCL Container, Inc., 1 Llodio Drive, Hermitage
 - Parcel: 12 171 227, 12 171 231
- Interstate Chemical Co., Inc., 2797 Freedland Road, Hermitage
 - Parcel: 12 171 235
- Mill Water Development, LLC (Kohl's), 570 S. Hermitage Road, Hermitage
 - Parcel: 12 329 024
- Hickory Plaza Shopping Center, Inc., East State Street, Hermitage
 - Parcel: 11 145 345

Roll Call: **8 – Yes None – No Unanimous**

Filing of Tax Appeals
Attachment L-4

On motion by Dr. Hand and seconded by Mr. Ristvey, the Board approved the filing of the following 2022 Tax Appeals. Experts will be secured to review the properties and provide guidance with the appeals.

- Hermitage Commons Retail Associates, LLC, 1115 N. Hermitage Road, Hermitage
 - Parcel: 11 145 059 004
- Lindy Paving, Inc.
 - Parcels: 12 170 017 001, 12 170 017 002
- William G. McConnell, et. al., Shenango Valley Mall
 - Parcel: 11 145 233 000 100

Roll Call: **7 – Yes 1 – No (Bucci)**

Revised Board Policies

The attached "revised" School Board Policy and Attachment listed below was presented for review by the Board members. Final adoption was recommended for Board action at the Tuesday, February 22, 2022, regular board meeting.

- Policy 626 – Attachment – Procurement Federal Programs (L-5)
- Policy 610 – Purchases Subject to Bid/Quotation (L-6)

403(b) Plan Amendment
Attachment L-9

On motion by Dr. Hand and seconded by Mr. Ristvey, the Board approved an amendment to the Hermitage School District 403(b) Plan Document, effective February 1, 2022, to permit employees to make Roth Contributions. See amended Plan Document Attached.

Roll Call: 8 – Yes None – No Unanimous

Mr. Bucci presented the Student Activities/Academics Report

Student Activity Requests
Attachment SA-1

On motion by Mr. Bucci and seconded by Mr. Ristvey, the Board approved the attached list of student activity requests for the 2021-2022 school year.

Roll Call: 8 – Yes None – No Unanimous

Dr. Hand presented the Athletic Report

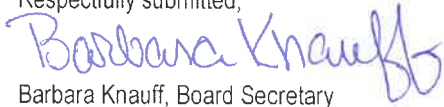
HSD Booster Clubs

On motion by Dr. Hand and seconded by Mr. Ristvey the Board approved the Hickory Boys' Basketball Booster Club to operate for the benefit of the Hermitage School District students during the 2021-2022 school year.

Roll Call: 8 – Yes None – No Unanimous

There being no further business, a motion was made by Mrs. Hamelly and seconded by Dr. Hand that the meeting be adjourned at approximately 7:56 PM.

Respectfully submitted,



Barbara Knauff, Board Secretary