

HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES MONDAY, MAY 16, 2022

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 7:00 PM on Monday, May 16, 2021.

Directors in Attendance: Mrs. Becker, Mr. Bucci, Mrs. Hamelly, Dr. Hand, Mr. Kizak, Mr. Ristvey, Mr. Ruffo

Directors Absent: Mr. Fustos, Mrs. Perman

Also in Attendance: Dr. Bell, Mrs. Horvath, Mrs. Knauff, Mrs. Wanchisn, Dr. Hosick, Mr. Trosch, Mr. Schaller, Dr. Gill, Mr. Gingras, Mrs. Brest, Mr. Kulbacki, Mr. McIltrout

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Mr. Ristvey that the Board waive the reading and approve the published minutes of the April 25, 2022, Work Session and Regular Board meeting minutes.

	Roll Call:	7 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	Yes			

Mr. Ristvey presented the Finance Report

Finance Reports
Attachments F-1 thru F-10

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated April 30, 2022; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - Cash & Investment Summary (F-1)
 - Condensed Board Summary Report (F-2)
- Wage Tax Report (F-3)
- Capital Reserve Reports
 - Balance Sheet (F-4)
 - Statement of Revenues, Expenditures and Changes in Fund Balance (F-5)
- Cafeteria Reports
 - Balance Sheet (F-6)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-7)
 - Participation Reports (F-8)

- Student Activities (F-9)
- Fuel Quotes (F-10)

Roll Call: **7 – Yes** **None – No** **Unanimous**

Payment of Bills
Attachments F-11 thru F-12

On motion by Mr. Ristvey and seconded by Dr. Hand, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list for checks written April 22, 2022, to May 12, 2022, in the amount of \$377,009.32 (Check #77479 thru #77563). (F-11)
- B. General Fund Accounts Payable approval list as of May 16, 2022, in the amount of \$411,383.44 (Proposed Check #77564 thru #77633). (F-12)

Roll Call: **7 – Yes** **None – No** **Unanimous**

Preliminary Budget 2022-2023
Attachment F-13

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board approved the proposed Preliminary Budget for the 2021-2022 School Year, in the amount of \$35,890,760. This is in accordance with Sections 508, 687, 671, and 672 of the Pennsylvania School Code and Act 1 of Special Session 2006; The Taxpayer Relief Act. This proposed budget reflects an increase in expenditures of \$410,255 (1.16%). Revenue projections, including use of Assigned and Unassigned Fund Balance is \$35,890,760.

Approval of the proposed Preliminary Budget is with the understanding that the Administration and Board will undertake a continuing effort to investigate other opportunities to analyze costs, evaluate priorities, or obtain additional revenues by the final budget adoption prior to June 30, 2022.

A copy of the proposed Preliminary Budget is attached and will be available for public inspection in the Business Office, 411 North Hermitage Road, Hermitage, PA 16148 from Tuesday, May 17, 2022, for at least twenty (20) days. Budget review meetings were held on March 21, 2022, April 25, 2022, and May 16, 2022.

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mr. Ruffo presented the Transportation Report

Private Transportation Contracts

On motion by Mr. Ruffo and seconded by Mrs. Becker, the Board approved the following private transportation contract for the 2021-2022 school year.

- Add two students to and from Crossroads at a daily cost of \$216.
- Add one student to and from Pathfinders at a daily cost of \$66.

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mrs. Becker presented the Personnel Report

Personnel Adjustments
Attachment P-1

On motion by Mrs. Becker and seconded by Dr. Hand, the Board approved the attached list of personnel changes for the 2021-2022 school year.

Roll Call: **7 – Yes** **None – No** **Unanimous**

Prescribed medications and treatments are never given without a written order by the student's physician and parent/guardian. Parents will be notified of accidents/illness and any further decisions will be their responsibility.

Roll Call: **7 – Yes** **None – No** **Unanimous**

Dr. Bell presented the Legal Report

Agreements

Attachment as Listed

On motion by Mr. Ruffo and seconded by Mrs. Becker, the Board approved the below list of agreements based on legal review.

1. MOU with Mercer County Head Start for the year July 1, 2022, through June 30, 2023. (L-1)
2. Hickory High School ATSI Non-Title I School Plan for 2022-2023.
3. MOU with Hope Center for Arts & Technology, Inc. (L-3)

Roll Call: **7 – Yes** **None – No** **Unanimous**

Adopt Revised Board Policy

Attachment L-2

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the following reviewed School Board Policy attachment. This attachment has been reviewed by the School Board since the April 19, 2022, regular board meeting.

- Policy 626 – Federal Fiscal Compliance

Roll Call: **7 – Yes** **None – No** **Unanimous**

Mr. Bucci presented the Student Activities/Academics Report

Summer Academy 2021 Class Info

Attachment SA-1

On motion by Mr. Bucci and seconded by Mrs. Hamelly, the Board approved the attached list of 2022 Summer Academy courses

Roll Call: **7 – Yes** **None – No** **Unanimous**

Student Activity Request

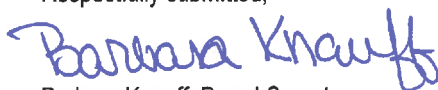
On motion by Mr. Bucci and seconded by Mr. Ristvey, the Board approved the below list of student activity requests for the 2021-2023 school year.

1. Girls' Soccer will take a team bonding trip to Geneva, OH and Lake City, PA on July 18-19, 2022. Approximately 25 students and three chaperones will attend. There will be no cost to the district.
2. Girls' Tennis will take a team trip to Towpath Tennis Center in Akron, OH on July 25-26, 2022. Approximately 18 students and five chaperones will attend. There will be no cost to the district.
3. Grade 12 Advanced Organic Chemistry will visit Thiel College on May 20, 2022. Approximately 17 students and two chaperones will attend. Estimated cost will be \$240.00.

Roll Call: **7 – Yes** **None – No** **Unanimous**

There being no further business, a motion was made by Dr. Hand and seconded by Mrs. Becker that the meeting be adjourned at approximately 7:42 PM.

Respectfully submitted,



Barbara Knauff, Board Secretary