

HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES MONDAY, AUGUST 15, 2022

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 7:00 PM on Monday, August 15, 2022.

Directors in Attendance: Mrs. Becker, Mr. Bucci, Mr. Fustos, Mrs. Hamelly, Dr. Hand, Mrs. Perman, Mr. Kizak

Attended Via Phone: Mr. Ristvey

Directors Absent: Mr. Ruffo

Also in Attendance: Dr. Bell, Mrs. Horvath, Mrs. Knauff, Mr. Barr, Mrs. Brest, Dr. Gill, Mr. Gingras, Dr. Hosick, Dr. Kemper, Mr. Kulbacki, Mr. McIltrout, Mr. Trosch, Mrs. Wanchisn

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mrs. Hamelly and seconded by Mrs. Becker that the Board waive the reading and approve the published minutes of the June 20, 2022, Work Session and Regular meeting minutes

Roll Call: 8 – Yes None – No Unanimous

Visitors (formal request): No

Visitors (informal): No

Mr. Ristvey presented the Finance Report

Finance Reports

Attachments F-1 thru F-9

On motion by Dr. Hand and seconded by Mrs. Perman, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated June 30 and July 31, 2022; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - Cash & Investment Summary (F-1) (F-1A)
 - Condensed Board Summary Report (F-2) (F-2A)
- Wage Tax Report (F-3) (F-3A)
- Capital Reserve Reports
 - Balance Sheet (F-4) (F-4A)
 - Stmt. of Revenues, Expenditures and Changes in Fund Balance (F-5) (F-5A)
- Cafeteria Reports
 - Balance Sheet (F-6) (F-6A)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-7) (F-7A)
 - Participation Reports (F-8)
- Student Activities (F-9)

Roll Call: 8 – Yes None – No Unanimous

Payment of Bills
Attachments F-10 thru F-11

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list for checks written June 17, 2022, to August 11, 2022, in the amount of \$2,407,806.50 (Check # 77839 thru # 78079). (F-10)
- B. General Fund Accounts Payable approval list, as of August 15, 2022, in the amount of \$245,566.00 (Proposed Check # 78080 thru # 78155). (F-11)

Roll Call: 8 – Yes None – No Unanimous

Investments for 2022-2023

On motion by Dr. Hand and seconded by Mrs. Becker the Board approved the authorization to make investments for the year 2022-2023 that are in the best interest of the Hermitage School District. Quotations will be sought to seek the best rates available.

Roll Call: 8 – Yes None – No Unanimous

Pay Bills for 2022-2023

On motion by Dr. Hand and seconded by Mrs. Perman, the Board authorized the Administration to pay bills in the best interest of the School District for items such as utilities, bid items, insurance, discounted bills and other regular bills that are normally prepared on a monthly or annual basis for the year 2022-2023, and honor or fulfill any contracts necessary to fulfill the normal operation of School District business in line with the approved budget.

Roll Call: 8 – Yes None – No Unanimous

Budgetary Transfers for 21-22

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved, in accordance with Section 687 of the School Laws of Pennsylvania, budget transfers as needed for year end, and by the local auditors for the 2021-2022 fiscal year. A list of these transfers will be furnished to the Board.

Roll Call: 8 – Yes None – No Unanimous

Private Tax Sales
Attachment F-12

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved, in accordance with Pennsylvania Law, the Private Tax Sale of the attached twenty-three (23) properties for the amounts listed. These properties were exposed to Upset Tax Sale in the years listed on the attached, but not sold. No property taxes have been paid on these properties since these Upset Tax Sale dates.

Roll Call: 8 – Yes None – No Unanimous

Mrs. Hamelly presented the Transportation Report

Bus Drivers/Monitors/Sub Drivers
Attachment T-1

On motion by Mrs. Hamelly and seconded by Mrs. Becker, the Board approved the attached list of drivers, monitors, and substitute drivers for the 2022-2023 school year.

Roll Call: 8 – Yes None – No Unanimous

Private Transportation Contracts
Attachment T-2

On motion by Mrs. Hamelly and seconded by Dr. Hand, the Board approved the attached list of private transportation contracts for the 2022-2023 school year.

Roll Call: 8 – Yes None – No Unanimous

Bus Routes / Vehicles for 22-23
 Attachment T-3 – Vehicles
 Attachment T-4 - Bus Routes

On motion by Mrs. Hamelly and seconded by Mrs. Becker, the Board approved, for the record the transportation routes and vehicles that have been established at this time. Please understand that all complaints, correspondence, and details will be resolved and reviewed by administration as a problem arises. Also, please understand that these routes are being updated daily as enrollment increases or decreases because of the migration of students. Copies of the transportation routes are kept in the Transportation Office and Office of the Superintendent.

Roll Call: 8 – Yes None – No Unanimous

Mrs. Perman presented the Personnel Report

Personnel Adjustments & Additions
 Attachment P-1

On motion by Mrs. Perman and seconded by Mrs. Becker, the Board approved the attached list of personnel changes for the 2021-2022 school year.

Roll Call: 7 – Yes 1 – Abstain (Hand)

Prof & Emer Sub Wage for 22-23

On motion by Mrs. Perman and seconded by Dr. Hand, the Board approved the professional and emergency substitute wage of \$120.00 per day for the 2022-2023 school year.

Roll Call: 8 – Yes None – No Unanimous

Prof Staff Leave of Absence and Replacement

On motion by Mrs. Perman and seconded by Mrs. Hamelly, the Board approved for Mrs. Tammy Thomas to take a leave of absence for the 2022-2023 school year. She is a half-time (50%) high school teacher. Mrs. Thomas will return for the start of the 2023-2024 school year in her position as a half-time high school teacher.

Ms. Heather Lopez who is currently a half-time high school teacher will temporarily, for the 2022-2023 school year only, work full-time to cover the leave. Her salary will be \$68,262 for the 2022-2023 school year only. She will return to her half-time status at the start of the 2023-2024 school year.

Roll Call: 8 – Yes None – No Unanimous

Mr. Fustos presented the Curriculum/Special Support Services Report

Non-Resident Employee Tuition

On motion by Mr. Fustos and seconded by Mrs. Becker, the Board approved the enrollment of five (5) students of an employee in the Hermitage School District for the 2022-2023 school year. This is in accordance with the School Board Policy No. 202. The staff tuition rate of \$2,627.59 is 25% of the composite rate determined from the current PDE-2601 Tuition Rate Calculation available on the first day of school. Transportation shall be the responsibility of the parents.

Student Number - Grade	Student Number - Grade
604463-4	605374-2
605492-7	605493-9
605904-K	

Roll Call: 8 – Yes None – No Unanimous

Resolutions Relative to Program Placement of Studs w/Spec Needs

On motion by Mr. Fustos and seconded by Mrs. Perman, the Board adopted the below list of documents relative to special education.

1. Non-Discrimination Policy Information (C5SSSR-1)
2. Annual Public Notice of Special Education Services and Programs (C5SSSR-2)
3. Resolution 2022-6, Resolutions Relative to Program Placement of Students with Special Needs (C5SSSR-3)

Roll Call: 8 – Yes None – No Unanimous

Home Educ. Affidavits for 22-23
Attachment CSSR-4

On motion by Mr. Fustos and seconded by Mrs. Becker, the Board acknowledged receipt of Affidavits of the attached list of students who will be receiving Home Education under Act 169, Section 1327 of the School Code and Hermitage School District Home School Policy 137.

The parent or guardian must hold a high school diploma or its equivalent and have broad responsibility for education of the student. In addition, to an affidavit, an outline of proposed educational objectives for the subjects required to be taught by law is to be presented to the District. There are currently thirty-three (33) affidavits on file for students receiving Home Schooling.

Roll Call: 8 – Yes None – No Unanimous

Non-Resident Tuition Students

On motion by Mr. Fustos and seconded by Mrs. Hamelly, the Board approved the enrollment of the following tuition students in in the Hermitage School District for the 2022-2023 school year. The composite tuition rate of \$10,510.34 is based on the 2021-2022 school year and an adjustment in June 2023 will be made to reflect the current tuition costs. Transportation is the responsibility of the parents.

Student Number – Grade – Residency	Student Number – Grade – Residency
605025 – 10 – Sharpville	604759 – 11 – Sharpville
605371 – 7 – Sharpville	600746 – 11 – New Castle
605810 – 7 – Sharon	605948 – 7 - Sharon

Roll Call: 8 – Yes None – No Unanimous

Mr. Barr presented the Legal Report

Adopt Revised Board Policy
Attachment L-1

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the following reviewed School Board Policy and attachment. This was reviewed by the Board since the June 20, 2022, regular board meeting.

- Policy No. 913 – Non-school Organization / Groups / Individuals (L-1)

Roll Call: 8 – Yes None – No Unanimous

Revised Board Policies for Review
Attachments L-2 thru L-14

The below list of "revised" School Board Policies was presented for review by the board members. Final adoption of these revised policies was recommended for Board action at the Monday, September 19, 2022, regular board meeting.

1. Policy No. 006 - Local Board Procedures ([L-2](#))
2. Policy No. 113.1 - Discipline of Students with Disabilities ([L-3](#))
3. Policy No. 113.2 - Behavior Support ([L-4](#))
4. Policy No. 113.4 - Confidentiality of Special Education Student Information ([L-5](#))
5. Policy No. 122 - Extracurricular Activities ([L-6](#))
6. Policy No. 123 - Interscholastic Athletics ([L-7](#))
7. Policy No. 123.2 - Sudden Cardiac Arrest ([L-8](#))
8. Policy No. 218 - Student Discipline ([L-9](#))
9. Policy No. 220 - Student Expression / Dissemination of Material ([L-10](#))
10. Policy No. 227 - Controlled Substances / Paraphernalia ([L-11](#))
11. Policy No. 237 - Electronic Devices ([L-12](#))
12. Policy No. 808 - Food Services ([L-13](#))
13. Policy No. 903 - Public Participation in Board Meetings ([L-14](#))

Legal Agreements
Attachment L-15 thru L-20

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the below list of agreements:

1. ERDOS Transport Services for 2022-2023 Transportation Services ([L-15](#))
2. The Watson Institute Agreement for Hermitage Students ([L-16](#))
3. Cray Youth and Family Services, Inc. for Educational Needs ([L-17](#))
4. Hickory High School Elevator Maintenance Agreement ([L-18](#))
5. Beaver Valley IU Contract for Special Education Programs and Services ([L-19](#))
6. Artman Elementary Schoolwide Title 1 Plan for 2022-2023
7. Ionta Elementary Schoolwide Title 1 Plan for 2022-2023
8. Mercer County Behavioral Health Commission, Inc. Agreement for Services. ([L-20](#))

Roll Call: 8 – Yes None – No Unanimous

Withdrawal – Tax Assessment Appeal

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the recommendation to withdraw the tax assessment appeal filed by the Hermitage School District and the City of Hermitage against Hermitage Commons Retail Associates, LLC at No. 2021-3074 (Mercer County).

Roll Call: 8 – Yes None – No Unanimous

Tax Assessment Appeal

On motion by Mrs. Becker and seconded by Dr. Hand, the Board approved the recommendation to engage the services of Anthony Barna for appraisal services in the tax assessment appeal of Quaker Meadow LLC v. Mercer County Board of Assessment Appeals, No. 2021-3125 (Mercer County) in accord with Mr. Barna's engagement proposal dated July 29, 2022.

Roll Call: 8 – Yes None – No Unanimous

Dr. Hand presented the Athletic Report

HSD Booster Clubs

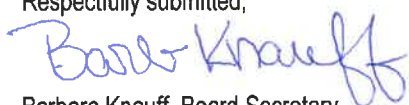
On motion by Dr. Hand and seconded by Mrs. Perman, the Board approved the following booster clubs to operate for the benefit of the Hermitage School District students during the 2022-2023 school year.

Soccer, Softball, Baseball, Cross Country, Football, Cheerleading, Volleyball, Golf, Artman PTO, Tennis, Girls Basketball, Track and Field

Roll Call: 8 – Yes None – No Unanimous

There being no further business, a motion was made by Mrs. Becker and seconded by Dr. Hand that the meeting be adjourned at approximately 7:25 PM. There was an executive session held after the regular meeting for a personnel issue.

Respectfully submitted,



Barbara Knauff, Board Secretary