

# HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES MONDAY, OCTOBER 17, 2022

The Board of Directors of the Hermitage School District convened for their regular meeting at the Mercer County Career Center, 776 Greenville Road, Mercer, PA at 7:00 PM on Monday, October 17, 2022.

Directors in Attendance: Mrs. Becker, Mr. Bucci, Mrs. Hamelly, Dr. Hand, Mr. Kizak, Mrs. Perman, Mr. Ruffo, Mr. Fustos

Via Phone: Mr. Ristvey

Also in Attendance: Dr. Bell, Mrs. Horvath, Mrs. Knauff, Mr. Shaffer, Mrs. Brest, Dr. Gill, Dr. Hosick, Dr. Kemper, Mr. Kulbacki, Mr. Trosch, Mrs. Wanchisn, Mrs. Lockhart, Mrs. Mild, Mrs. Bittler, Mrs. Fuller, Ms. Green

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Dr. Hand, that the Board waived the reading and approved the published minutes of the September 19, 2022, Work Session and Regular Board meeting minutes

	Roll Call:	9 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	No			

## Mr. Ristvey presented the Finance Report

### Finance Reports

Attachments F-1 thru F-10

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated September 30, 2022; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
  - Cash & Investment Summary (F-1)
  - Condensed Board Summary Report (F-2)
- Wage Tax Report (F-3)
- Real Estate & Per Capita Tax Report (F-4)
- Capital Reserve Reports
  - Balance Sheet (F-5)
  - Statement of Revenues, Expenditures and Changes in Fund Balance (F-6)
- Cafeteria Reports
  - Balance Sheet (F-7)
  - Statement of Revenues, Expenditures and Changes in Net Assets (F-8)
- Student Activities (F-9)
- Fuel Quotes (F-10)

	Roll Call:	9 – Yes	None – No	Unanimous
--	------------	---------	-----------	-----------

**Payment of Bills**

Attachments F-11 thru F-13

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list for checks written September 16, 2022, to October 13, 2022, in the amount of \$2,207,176.62 (Check # 78435 thru # 78636). (F-11)
- B. General Fund Accounts Payable approval list, as of October 17, 2022, in the amount of \$399,890.38 (Proposed Check # 78637 thru # 78736). (F-12)
- C. Capital Reserve Fund Accounts Payable approval list, as of October 17, 2022, in the amount of \$2,826.25 (Check # 2570). (F-13)

**Roll Call:                                    9 – Yes                                    None – No                                    Unanimous**

**Real Estate/Per Capita Tax Exon**

On motion by Mr. Ristvey and seconded by Dr. Hand the Board approved the collection of Real Estate and Per Capita Taxes, has submitted a request for the following, which is in compliance with approved criteria for exonerations:

- A. 2022 Per Capita Duplicate exonerations in the amount of \$1,640.00

**Roll Call:                                    9 – Yes                                    None – No                                    Unanimous**

**ACA Reporting Services**

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board approved US Employee Benefits Services Group to provide ACA Reporting Services in the amount of \$2,000 for 2022 calendar year.

**Roll Call:                                    9 – Yes                                    None – No                                    Unanimous**

**21-22 Fund Reclasses & Transfer**

On motion by Mr. Ristvey and seconded by Dr. Hand, the Board acknowledged the following 2021-2022 reclasses and transfers, for the record.

- A reclass of technology expenditures totaling \$35,449.28 and a reclass of the Deferred Revenue–Turf Usage account totaling \$22,304.72 from the Capital Reserve Fund to the General Fund.
- A fund transfer of \$350,000 from the General Fund to the Capital Reserve for the purpose of funding future capital needs.

**Roll Call:                                    9 – Yes                                    None – No                                    Unanimous**

**Mr. Ruffo presented the Transportation Report**

**Driver & Private Transp Contracts**

On motion by Mr. Ruffo and seconded by Mrs. Perman, the Board approved the below listed bus drivers and private transportation contracts for the 2022-2023 school year pending all clearances.

- ERDOS: Ervan Lees, Wendy Merrill, Susan Hipkins
- STA: Misty Rudolph
- Transport two students to and from Delahunty/Ionta at a daily cost of \$98.
- Transport one student to and from Delahunty at a daily cost of \$52.
- Transport one student to and from Sharpville Preschool at a daily cost of \$70.

**Roll Call:                                    9 – Yes                                    None – No                                    Unanimous**

**Mrs. Perman presented the Personnel Report**

**Personnel Adjustments & Additions** Attachment P-1 On motion by Mrs. Perman and seconded by Mrs. Becker, the Board approved the attached list of personnel changes for the 2022-2023 school year.

Roll Call: 9 – Yes None – No Unanimous

**Mr. Shaffer presented the Legal Report**

**Legal Agreements** Attachments as Listed On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the following agreements listed below, upon legal review.

1. Contract for Special Education Program and Services with Beaver Valley Intermediate Unit. (L-1)
2. Mercer County Girls on the Run (GOTR) Program School Service Agreement for 2022-2023 at Artman, Ionta and Delahunty School. (L-2)
3. Resolution No. 2022-7: Will authorize the waiver of additional charges for the late payment of real estate taxes in certain circumstances to comply with Act 57 of 2022. (L-3)
4. Social Worker - Acceptance of proposal from Community Counseling Center of Mercer County to provide social work services for the 2022-2023, 2023-2024 school year. (L-4)

Roll Call: 9 – Yes None – No Unanimous

**Mr. Bucci presented the Student Activities Report**

**Student Activity Requests** Attachment SA-1 On motion by Mr. Bucci and seconded by Mrs. Hamelly, the Board approved the attached list of student activity requests for the 2022-2023 school year.

Roll Call: 9 – Yes None – No Unanimous

**HSD Club Approval** Attachment SA-2 On motion by Mr. Bucci and seconded by Dr. Hand, the Board approved the attached Club to operate for the benefit of the Hermitage School District students during the 2022-2023 school year.

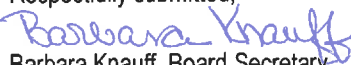
Roll Call: 9 – Yes None – No Unanimous

**Dr. Hand presented the Athletic Report**

**Varsity Club Sport – Boys Lacrosse** On motion by Dr. Hand and seconded by Mrs. Perman, the Board approved Boys Lacrosse as a PIAA Varsity Club sport. Hermitage School District will provide facilities for practices and games as available. The Boys Lacrosse Club will be self-funded as are all other Hermitage School District clubs.

Roll Call: 9 – Yes None – No Unanimous

There being no further business, a motion was made by Mrs. Becker and seconded by Dr. Hand that the meeting be adjourned at approximately 7:17 PM.

Respectfully submitted,  
  
Barbara Knauff, Board Secretary