

HERMITAGE SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES TUESDAY, JANUARY 17, 2023

The Board of Directors of the Hermitage School District convened for their regular meeting in the Central Office Board Room, 411 N. Hermitage Road, Hermitage, PA at 6:44 PM on Tuesday, January 17, 2023.

Directors in Attendance: Mrs. Becker, Mr. Ruffo, Mrs. Hamelly, Dr. Hand, Mrs. Perman, Mr. Ristvey, Mr. Bucci, Mr. Kizak

Directors Absent: Mr. Fustos

Also in Attendance: Dr. Bell, Mr. Shaffer, Mrs. Horvath, Mrs. Knauff, Mrs. Brest, Mr. Gingras, Dr. Hosick, Mrs. Kulbacki, Mr. Trosch, Mrs. Wanchisn, Dr. Gill, Dr. Kemper, Mr. McIltrout

All bowed their heads for a moment of silence.

All present pledged allegiance to the flag.

A motion was made by Mr. Ruffo and seconded by Mrs. Becker that the Board waive the reading and approve the published minutes of the December 5, 2022, Reorganization Meeting minutes.

	Roll Call:	8 – Yes	None – No	Unanimous
<u>Visitors (formal request):</u>	No			
<u>Visitors (informal):</u>	No			

Mr. Ristvey presented the Finance Report

Finance Reports
Attachments F-1 thru F-20

On motion by Mr. Ristvey and seconded by Mrs. Hamelly, the Board authorized the following Finance Reports be filed for audit with the understanding that the Treasurer and the Business Manager, have had the opportunity to review these Finance Reports, dated November 30, 2022, and December 31, 2022; also that the School Board has had an opportunity to discuss the reports with the Administration.

- General Fund Reports
 - November 30, 2022
 - Cash & Investment Summary (F-1)
 - Condensed Board Summary Report (F-2)
 - December 31, 2022
 - Cash & Investment Summary (F-3)
 - Condensed Board Summary Report (F-4)
- Real Estate Tax Report
 - November 30, 2022 (F-5)
 - December 31, 2022 (F-6)
 - January 2023 (F-7)
- Wage Tax Report
 - November 30, 2022 (F-8)
 - December 31, 2022 (F-9)
- Capital Reserve Reports
 - November 30, 2022
 - Balance Sheet (F-10)

- Statement of Revenues, Expenditures and Changes in Fund Balance (F-11)
 - December 31, 2022
 - Balance Sheet (F-12)
 - Statement of Revenues, Expenditures and Changes in Fund Balance (F-13)
- Cafeteria Reports
 - November 30, 2022
 - Balance Sheet (F-14)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-15)
 - December 31, 2022
 - Balance Sheet (F-16)
 - Statement of Revenues, Expenditures and Changes in Net Assets (F-17)
 - Participation Reports (F-18)
- Student Activities (F-19)
- Fuel Quotes (F-20)

Roll Call: 8 – Yes None – No Unanimous

Payment of Bills
Attachments F-21 thru F-22

On motion by Mr. Ristvey and seconded by Dr. Hand, the Board approved the payment of the following accounts payable with the understanding that the Treasurer and the Business Manager have had the opportunity to review these accounts. The School Board has had an opportunity to discuss the accounts with the Administration.

- A. General Fund Accounts Payable list (Fund Accounting Check Register) for checks written November 17, 2022, to January 12, 2023, in the amount of \$2,829,088.41 (Check #79007 thru #79316). (F-21)
- B. General Fund Accounts Payable approval list, (Batch Proof) as of January 17, 2023, in the amount of \$281,129.58 (Proposed Check #79317 thru #79386). (F-22)

Roll Call: 8 – Yes None – No Unanimous

Real Estate/Per Capita Tax Exonerations

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board approved the following Real Estate/Per Capita Tax Exonerations.

- A. 2022 Per Capita Duplicate exonerations in the amount of \$370.00, \$420.00 and \$190.00
- B. 2022 Real Estate Duplicate exonerations in the amount of \$280.17

Roll Call: 8 – Yes None – No Unanimous

School District Audit Report
Attachment F-23

On motion by Mr. Ristvey and seconded by Mrs. Perman, the Board accepted the Hermitage School District Audit Report covering the year July 1, 2021, through June 30, 2022. A copy of this report is on file in the Office of the Business Manager.

Roll Call: 8 – Yes None – No Unanimous

Resolution 2023-1, 23-24 Real Estate Tax Incr Not to Exceed PDE Index
Attachment F-24

On motion by Mr. Ristvey and seconded by Mrs. Becker, the Board adopted the attached Resolution 2023-1 regarding the 2023-2024 Real Estate Tax Increase not exceeding the PDE Index. The 2022-2023 index for the district is 4.4%.

Roll Call: 8 – Yes None – No Unanimous

Mrs. Hamelly presented the Building & Grounds Report

Acceptance of a Gift

On motion by Mrs. Hamelly and seconded by Mr. Ristvey, the Board accepted the gift listed below in accordance with school Board Policy No. 915.1.

- UPMC Horizon donated \$1000 to be used as we deem appropriate.

Roll Call: 8 – Yes None – No Unanimous

Mr. Ruffo presented the Transportation Report

Private Transportation Contracts

On motion by Mr. Ruffo and seconded by Mr. Ristvey, the Board approved the below list of private transportation contracts and bus driver additions and deletions for the 2022-2023 school year.

- Transport one student to and from Pathfinders at a daily cost of \$48.00
- New Hire - Michael King - Driver - Erdos - Effective 12/08/22
- New Hire - Jackie Morris - Monitor - STA - Effective 12/01/22
- Resigned - Misty Rudolph - Monitor - STA - Effective 12/15/22
- Resigned - Deb Crumbacher - Driver - STA - Effective 12/12/22

Roll Call: 8 – Yes None – No Unanimous

Mrs. Perman presented the Personnel Report

Personnel Changes

Attachment P-1

On motion by Mrs. Perman and seconded by Dr. Hand, the Board approved the attached list of personnel changes and additions.

Roll Call: 8 – Yes None – No Unanimous

Professional Staff - Tenure

On motion by Mrs. Perman and seconded by Mr. Ristvey, the Board voted to make part of the official minutes the following teachers who will earn tenure as of the end of the first semester (January 24, 2023) of the 2022-2023 school year.

Michelle Gagliardi.....HHS.....Family and Consumer Science Teacher

Roll Call: 8 – Yes None – No Unanimous

Mrs. Becker presented the Curriculum/Special Support Services Report

2023-2024 School Calendar

Attachment – Option Two (CSSR-2)

On motion by Mrs. Becker and seconded by Mrs. Perman, the Board adopted Option Two, as amended, 2023-2024 school calendar which reflects a start date of August 22, 2023, and an end date of May 31, 2024.

Roll Call: 8 – Yes None – No Unanimous

Emergency Instructional Time Template Attachment CSSR-3

On motion by Mrs. Becker and seconded by Mrs. Hamelly, the Board approved the attached Emergency Instructional Time Template Section 520.1 – 2022/23 School Year.

Roll Call: 8 – Yes None – No Unanimous

Mr. Shaffer presented the Legal Report

Agreements
Attachments as Listed

On motion by Dr. Hand and seconded by Mrs. Becker, the Board approved the below list of agreements.

- Psychiatric Partial Hospitalization Program Linkage Agreement with Kitestrings and Pathfinders. (L-1)
- Safeware Authorized Self-Maintainer Service Agreement. (L-2)
- IDEA-Section 619 Pass Through Funds Use of Funds Agreement with MIU IV. (L-3)
- MIU IV IDEA-B, Section 611 Sub Grant Contract for Implementation of the IDEA, Subchapter II. (L-4)
- 2022-2023 Nonpublic Title I Services Agreement with MIU IV. (L-5)

Roll Call: **8 – Yes** **None – No** **Unanimous**

Approval of Conveyance of Access Road to City of Hermitage

On motion by Dr. Hand and seconded by Mrs. Hamelly, the Board approved conveyance of the access road from North Hermitage Road to the school district campus to the City of Hermitage in accord with an Agreement for PENNDOT Multimodal Transportation Fund Grant Matching Funds approved April 25, 2022.

Roll Call: **8 – Yes** **None – No** **Unanimous**

Approval of Attorney for Tax Appeals

On motion by Mrs. Becker and seconded by Mrs. Perman, the Board approved Attorney Anthony Giglio from Andrews & Price, LLC to represent Hermitage School District jointly with the City of Hermitage on all tax appeals.

Roll Call: **8 – Yes** **None – No** **Unanimous**

Settlement Recommendations
Attachment L-6

On motion by Mrs. Becker and seconded by Dr. Hand, the Board approved the attached Settlement recommendations for the following company:

Quaker Meadow, LLC, 3878 Quaker Circle, City of Hermitage
Parcel No. 11 133 001

Roll Call: **8 – Yes** **None – No** **Unanimous**

Revised Board Policies

The attached "revised" School Board Policy and Attachment listed below was presented for review by the Board members. Final adoption was recommended for Board action at the Tuesday, February 22, 2022, regular board meeting.

- Policy 626 - Attachment - Procurement Federal Programs (L-7)
- Policy 800 - Records Management (L-8)
- Policy 913 - Non School Organizations / Groups / Individuals (L-9)

Mr. Bucci presented the Student Activities/Academics Report

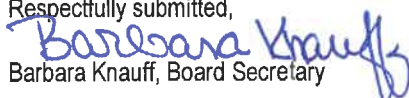
Student Activity Requests
Attachment SA-1

On motion by Mr. Bucci and seconded by Mr. Ristvey, the Board approved the attached list of student activity requests for the 2022-2023 school year.

Roll Call: **8 – Yes** **None – No** **Unanimous**

There being no further business, a motion was made by Mrs. Becker and seconded by Dr. Hand that the meeting be adjourned at approximately 7:30 PM.

Respectfully submitted,


Barbara Knauff, Board Secretary