



Book	Policy Manual
Section	900 Community
Title	Title I Parent and Family Engagement
Code	918
Status	Active
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PART I. GENERAL EXPECTATIONS

The Hermitage School District agrees to implement the following statutory requirements:

The Hermitage School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with all parents.[1][2]

1. Consistent with Section 1118, the Hermitage School District will work with its schools to ensure that the required school-level Parent & Family Engagement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.
2. The Hermitage School District will incorporate this district-wide Parent & Family Engagement policy into its LEA plan developed under Section 1112 of the ESEA.
3. In carrying out the Title I, Part A parent & family engagement requirements, to the extent practicable, the Hermitage School District and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.[1][4]
4. If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to all parents/guardians, the Hermitage School District will submit any parent/guardian comments with the plan when the Hermitage School District submits the plan to the state Department of Education.[1][3]
5. The Hermitage School District will involve all parents/guardians in decisions about how the one percent (1%) of Title I, Part A funds reserved for parent & family engagement is spent, and will ensure that not less than ninety-five percent (95%) of the one percent (1%) reserved goes directly to the schools.[1]
6. The Hermitage School District will be governed by the following statutory definition of parent & family engagement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parent & family engagement means the participation of parents/guardians in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—[1]

- a. That parents/guardians play an integral role in assisting their child's learning.
- b. That parents/guardians are encouraged to be actively involved in their child's education at school.[5]

- c. That parents/guardians are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- d. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENT & FAMILY ENGAGEMENT POLICY COMPONENTS

The Hermitage School District will take the following actions to involve parents in the joint development of its district wide Parent & Family Engagement Policy under Section 1112 of the ESEA:

1. An annual meeting of all parents/guardians shall be held to explain the goals and purposes of the Title I program. Parents/Guardians shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents/Guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.

The Hermitage School District will take the following actions to involve parents/guardians in the process of school review and improvement under Section 1116 of the ESEA:

1. In addition to the required annual meeting, additional parent/guardian meetings shall be held at various times of the day and evening. At these meetings, parents/guardians shall be provided:
 - a. Information about programs provided under Title I.
 - b. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
 - c. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
 - d. Opportunities to submit parent/guardian comments about the program to the district level.
2. A survey will be distributed at the beginning and end of each school year to all parents/guardians so they may have the opportunity to provide input in the planning, implementation, and evaluation of the Title I program.
3. The Hermitage School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent & family engagement activities to improve student academic achievement and school performance:
 - a. Opportunities shall be provided for parents/guardians to meet with teachers to discuss their child's progress.
 - b. Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.
 - c. The district will provide information related to school and parent programs, written in a parent/guardian friendly format, to all parents/guardians through building newsletters, district newsletters, student handbooks, Power School, and the School Performance Profile.
 - d. If sufficient, Title I funding may be used to facilitate parent/guardian attendance at meetings through payment of transportation and child care costs.[1]
 - e. The district will provide resource materials for parent meetings, workshops, conferences, and take-home learning activities.
4. The Hermitage School District will coordinate and integrate parent & family engagement strategies in Part A with parent & family engagement strategies under the following other programs: Head Start, public and private preschools and other programs, by:
 - a. Elementary Schools.
 - i. Move Up Day in coordination between and within with the elementary schools.
 - ii. Success by Six: 3 & 4 year old summer programs for preschool aged children.
 - iii. Kindergarten screening during registration in the spring.
 - iv. Transition meetings for students entering Kindergarten from:

1. Pre-K Programs.
2. Early Interventions.
3. Head Start.
4. Pre-K Counts.
5. Success by Six.
6. Hermitage Gearing Up for Kindergarten.
7. Little Hornets.
8. Academic Tutoring Program (ATP).

b. Middle School.

- i. Move Up Day in coordination with the elementary and high schools.
- ii. New student orientation.
- iii. Newsletters.
- iv. Student Assistance Program (SAP).
- v. Academic Tutoring Program (ATP).

5. The Hermitage School District will take the following actions to conduct, with the involvement of parents/guardians, an annual evaluation of the content and effectiveness of this Parent & Family Engagement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent & family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The Hermitage School District will use the findings of the evaluation about its Parent & Family Engagement Policy and activities to design strategies for more effective parent & family engagement, and to revise, if necessary (and with the involvement of parents) its parent & family engagement policies.[1]
6. A survey will be distributed at the beginning and end of each school year to parents of participating Title I children to have the opportunity to provide feedback about the effectiveness of the Parent & Family Engagement Policy, the Title I program and to also assess whether parent & family engagement has increased and what barriers, if any, must be addressed for parent & family engagement to continue to improve.
7. The Hermitage School District will use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family involvement, and revise, if necessary, the Parent and Family Engagement Policy:
 - a. Documenting parent/guardian input from various meetings and discussions to be used during the evaluation process.
8. The Hermitage School District will involve parents and family members in the activities of the school, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members to adequately represent the needs to the population; revising; and reviewing the Parent and Family Engagement Policy.
 - a. Parents/guardians of the school will provide input to the development and revision of the Parent and Family Engagement Policy during Parent Teacher Organization meetings, school-wide planning meetings, as well as the Annual Title 1 meeting.

Legal

1. 20 U.S.C. 6318
2. Pol. 102
3. 20 U.S.C. 6312
4. Pol. 138
5. Pol. 916
- 20 U.S.C. 7845
- 24 P.S. 510.2
- 29 U.S.C. 3271 et seq
- 29 U.S.C. 701 et seq
- 42 U.S.C. 11301 et seq
- 42 U.S.C. 9831 et seq
- Pol. 127
- Pol. 212
- Pol. 333
- Pol. 814

918 Attachment - AES.pdf (1,881 KB)

918 Attachment - IES.pdf (1,871 KB)