

HERMITAGE SCHOOL DISTRICT

411 North Hermitage Road

Hermitage, PA 16148 Phone: 724.981.8750 Fax: 724.981.5080

EDUCATIONAL TRAVEL/VACATION FORM

The Hermitage School District discourages extended absences from school for educational travel/vacations. It is realized, however, that some trips can benefit student learning. For this reason, the school district may grant an excused absence from school for up to five days for educational travel/vacations.

It is school district policy that certain criteria must be met and the trip must have educational value before it will be considered as an excused absence. Please complete the form below and return it to the office of your child's principal **AT LEAST ONE WEEK (5 days) BEFORE THE ANTICIPATED ABSENCE**. Any absences which are not approved are unexcused and may be considered unlawful and subject to fines.

Name of Child: _____ Date _____

Address: _____

Phone: _____ Grade _____ Homeroom Teacher (Gr. K-8) _____

Dates of anticipated absence: _____

No. of school days missed _____

Reason for anticipated absence: _____

Names/grades of other Hermitage School District siblings who will also be missing school due to this trip: _____

I certify that all the information stated above is true. I believe that the trip has sufficient educational value to warrant my son/daughter's absence from school.

Parent/Guardian's Signature: _____ Date: _____

STUDENTS ARE RESPONSIBLE FOR ALL ASSIGNMENTS MADE DURING THE ABSENCE.
Assignments must be turned in PRIOR to departure OR on the DAY of their RETURN. This is not a medical absence. You do not receive additional days to complete assignments.

Please do not write below this line

Total days absent: ___ of this total, how many are: Excused ___ Unlawful/Unexcused ___ Vacation ___

Medically Excused _____ Academic Standing: _____

Teacher Signature _____ Approved _____ Disapproved _____

Principal signature: _____ Date: _____

**HERMITAGE SCHOOL DISTRICT
EDUCATIONAL VACATION ASSIGNMENTS**

Please use this sheet to record your assignments for your forthcoming vacation. It is your responsibility to discuss your assignments with your teachers PRIOR to leaving on your trip. You will be responsible for the material assigned by your teacher and the work will reflect upon your grade. If you do not complete the work or if you do not discuss your assignments with your teachers before your trip, you may receive a zero on work missed. Please have your teachers initial the last column after you speak with them.

Student's Name _____

Date of absences _____

Period	Assignment	Initials
1		
2		
3		
4		
5 6 7 8 9		
10		
11		